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| Task | Instructions/guidance |
| Starter Activity | You may use your help guide from last lesson to help with this |
| Task 1: Match the function with the definition | use page 2 in the help guide if you need support with this |
| Task 2: Using the help guide complete the spreadsheet inserting Sum, Min, Max and average functions | Use the step by step guide for each function to help you complete this task |
| Extension task: using the information in the spreadsheet answer the questions |  |
| Self evaluation: tick the box you think you are | Red = I struggled with this  Amber = need a little more help with this  Green = I understand this |
| Save files as the pupil’s initials and lesson 2 e.g. JM lesson 2 |  |